**West Bengal State Rural Livelihoods Mission (WBSRLM)**

**(A Society under the Panchayats & Rural Development Deptt, Govt. of West Bengal)**

11th floor, Saltee Tech Park, DN-18, Sector-V, Salt Lake, Kolkata – 700 091

**No.188 /WBSRLM/Estt/4E-115/2015 Date: 20.02.15**

**Required on contract basis: (i) One State Project Manager (Skills) (ii) Two Consultants (Banking and Financial Inclusion) (iii) One District Project Manager (Microfinance) (iv) Nineteen Block Project Managers at Block Level. (v) Senior Consultant/Consultant/Junior Consultant for the Mission. ONLINE Applications ONLY. All Details available on websites** [**www.anandadhara.org.in**](http://www.anandadhara.org.in) **and** [**www.wbprd.gov.in**](http://www.wbprd.gov.in)

**DEADLINE: 5.30 pm on 5/03/2015.**

**Sd/-**

**SMD & CEO, WBSRLM**

**Anandadhara State Office**

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Notification for Engagement on contract basis of State Project Manager (Placement Linked Skill Development Programme) for State Mission Management Unit , District Project Manager (Microfinance) for District Mission Management Unit, Jalpaiguri (for the present but transferable), Block Project Manager for Block Mission Management Unit & Senior Consultant/Consultant/Junior Consultant for WBSRLM

West Bengal State Rural Livelihoods Mission, a registered Society under West Bengal Societies Registration Act 1961, intends to recruit on contract basis professionals / expert for the above mentioned posts:

How to apply :

Interested candidates will submit their application online in the PRESCRIBED format provided in the websites [www.wbprd.gov.in](http://www.wbprd.gov.in)[.](http://www.pnrdassam.nic.inand) and [www.anandadhara.org](http://www.anandadhara.org)

Candidates are advised to read the instructions carefully before submitting online application. Application can be submitted online with effect from 11 am of 24th February, 2015. The last date for submission of completed application is up to 5:30 pm on 5th March, 2015. It is informed that extensive field visits will be required in case of selection.

**Important Notes:**

1. Eligibility criteria for the different posts are given in Annexure. They should be noted carefully so that only those candidates who are eligible apply for the same.
2. Selection will be based on combined performance in written test, Group Discussion, Computer test and personal interview.
3. Candidates are requested to clearly fill in the application form and ensure that personal email address and contact telephone details have been given therein. This is required for quick and timely communication. We will not be responsible for communications which have been not received due to incorrect details submitted by the Candidate.
4. The filled in application must be submitted ONLINE only. Incomplete applications will be rejected. Any application that is not sent ONLINE will be discarded by this office. No application will be entertained after last date and time as mentioned or if sent through any others system.
5. Any candidate found to be canvassing in any form will result in outright disqualification.
6. Conditions for rejection of application are mentioned below. Candidates are requested to go through them carefully.

Criteria for rejection of Application

* + 1. If application is submitted through other mode than online.
    2. If application doesn’t bear any of the following:

a. photograph of the candidate

b. mention of the post applied for

c. date of birth

d. address for communication

e. signature of the candidate

f. If the applicant does not possess minimum criterion of educational qualification and experience.

g. If application is received after last date as mentioned in the advertisement.

1. The candidature of the applicant is liable to be rejected if any other valid reason for rejection of the application is found at any subsequent point of time.
2. Admit card will be sent to the candidate’s registered e-mail address and it can also be downloaded from website.
3. The list of shortlisted candidates will be uploaded on the website. Applicants are requested to start visiting the said website after last date for receiving application. Shortlisted candidates will be informed about further selection process through E-mail and in the website also.
4. Proficiency in computers and command on MS Office is essential for the selection.
5. No TA/DA will be paid for appearing in selection process.
6. Any discrepancy observed during testimonial verification will lead to direct disqualification and suitable action as per law.
7. WBSRLM has the right to cancel the recruitment process without assigning any reasons thereof.

Sd/-

State Mission Director & Chief Executive Officer

West Bengal State Rural Livelihoods Mission

Annexure

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| --- | --- | --- | --- |
| **Name of Position** | **Vacancy** | **Monthly remuneration** | **Required Qualifications,**  **Experience and Age etc.** |
| **State Project Manager** (Placement Linked Skill Development Programme).  Upper Age limit- below 50 Years as on 01/01/2015 | 1(one) at  State Mission | Rs.60,000/- | Candidates should be Post Graduate in Rural Development/ Management/ Business Administration / Agri-Business Management /Social work or equivalent from a premier institute / university. S/he should have at least 5 years of work experience in the field of Skills/training/project management of substantial size. Preference would be given to those passed out from reputed institute of National level and having experience of working in reputed institutions/Govt. programmes/reputed NGO/reputed corporate body etc. S/he should have good communication skill (both oral and writing) in English, Bengali & Hindi. Proficiency in working with MS office is a must. |
| Consultants (banking and financial inclusion) | 2 (two) at  State Mission | Negotiable | Candidates should be recently retired or expecting to retire by February/ March, 2015 from managerial post in the banking sector or from NABARD and such other organizations (age should not be more than 62 years as on 28th February 2015. They should have experience especially with regard to SHGs and their bank linkage. Preference would be given to candidates who have expertise in the areas of audit etc. Experience in training in this sector and related sector is also desirable. Candidates who are not willing to or incapable of extensive travel need not apply. |
| District Project Manager (Microfinance). Upper Age limit-below 62 years as on 01/01/2015 | 1(one) at Jalpaiguri Mission (for the present but may be transferred subsequently in the interest of the Mission) | Rs.35,000/- | The candidate should be a Post Graduate in Rural Development/ Management/ Business Administration/Agri Business Management /Social work or equivalent from a premier institute / university or recently retired from the banking sector. He/she should have at least 7 years of relevant work experience in the field of Microfinance. Preference would be given to those passed out from reputed institute of National level and having experience of working in reputed institutions/Govt. programmes/ reputed NGO/reputed corporate body/Banking sector in a managerial capacity etc. S/he should have good communication skill (both oral and writing) in English, Bengali & Hindi. Proficiency in working with MS office is a must. |
| Block Project Manager. Upper age limit 45 years as on 01/01/2015 | 19 (nineteen) for BMMU of the Mission and partnership blocks | Rs. 25,000/- | Candidate should be a Post Graduate in Rural Development/ Management/ Business Administration/Agri Business Management/Social work or equivalent from a premier institute / university. S/he should have at least 5 years of work experience in the development field. Preference would be given to those passed out from reputed institute of National level and having experience of working in reputed institutions/Govt. prorgammes/large NGO/reputed corporate body etc and those who have worked in the SHG and livelihood sector. S/he should have good communication skill (both oral and writing) in English, Bengali & Hindi. Proficiency in working with MS office is a must. |
| Senior Consultant/ Consultant/ Junior Consultant, age no bar | As per requirement of the Mission | As per assignments | Candidates having expertise in one or more of the following thematic areas: *Management & development of women SHGs / Management & development of SHG based federations / Micro Investment Plan for SHG members / Livelihood promotion / Micro finance/ Human Resource Management/Organizational Development.*  Senior Consultants/ Consultants/ Junior Consultants should have –   * minimum 15 years/10 years/5 years relevant experience respectively * should have proficiency in using MS Office applications * Possess at least Graduate Degree in relevant field. * willingness to travel and stay at remote locations if necessary * knowledge of local language & communities of West Bengal |

Sd/-

State Mission Director & Chief Executive Officer

West Bengal State Rural Livelihoods Mission